

Lachlan Farming Limited (LFL)

Off-Market Transfers

Instructions

Lachlan Farming Limited (LFL) is a company registered in the Australian Capital Territory (ACT). Transferring shares in LFL is subject to stamp duty assessment by ACT Revenue, and payment of stamp duty where appropriate under the Duties Act 1999 ACT. Below are some guidelines to assist you with completion of off-market transfers. Please call Investor Services on 1800 026 665 or email investorservices@ruralfunds.com.au if you require assistance.

1. **Complete and lodge the following documentation with ACT Revenue**
 - a. **Standard Transfer Form**
 - b. **ACT Revenue Transfer Lodgement Form; and**
 - c. **Appropriate evidence if no change of beneficial owner**

To ensure your transfer is completed in a timely manner, forms must be filled in correctly and sent to ACT Revenue. The Standard Transfer Form, ACT Revenue Lodgement Form and instructions for completion are available on the RFM Website www.ruralfunds.com.au. If there is no change of beneficial owner additional documentation may be required. Statutory Declaration templates are available on the RFM website. All documentation must be posted to ACT Revenue (address below), so that the transfer can be assessed for stamp duty.

ACT Revenue
PO Box 293
CIVIC SQUARE ACT 2608

RFM suggests that you keep copies of all documents submitted to ACT Revenue.

2. **ACT Revenue will assess the transfer and provide you with an Assessment Notice requesting payment of stamp duty**

Generally, stamp duty is assessed at 0.6% of the value of the shares transferred ('value' being the greater of the market value or the actual consideration paid). Where there has been no change of beneficial owner (and certain other conditions are met), stamp duty may be assessed at a flat \$20.00 rate. Situations where this may apply include:

- A transfer of units from one trustee or nominee to another trustee or nominee of the same beneficial owner.
- A transfer of units from a custodian (of a trustee or nominee) to the trustee or nominee of the same beneficial owner.
- A transfer from a trustee or nominee to a custodian of the trustee or nominee of the same beneficial owner.

Additional documentation is required to satisfy ACT Revenue if there is no change of beneficial owner. Templates for Statutory Declarations are available on the RFM website.

3. **Send the stamped Standard Transfer Form and a New Investor Form to RFM**

Once stamp duty has been paid and ACT Revenue has stamped the transfer, please POST the transfer form and the new investor form to RFM (address details on the new investor form). The Registry will be updated and a confirmation letter and statement will be issued to the transferor and the transferee.

Note: The transfer of shares does not take legal effect until the registry has been updated. Any payments, and/or liabilities attaching to the shares will accrue to the seller until such time as the transfer is completed.

Standard Transfer Form

Instructions

Please read the instructions carefully and ensure that every field including dates and signatures are completed to avoid unnecessary delays in processing your transfer. The Standard Transfer Form is on page 3, and a New Investor (Transfer) Details form is provided on pages 4-11.

A separate Transfer Form is required for each class of security and each registered holding.

1. **Details of Issuer**
Full name of the Company / Trust in which the securities are held.
2. **Description of Securities**
Class – for example **Fully Paid Ordinary Units** or **Shares**.
3. **Quantity of Securities**
Prior to completing this section of the form, please call RFM Investor Services on 1800 026 665 to obtain a current holding and notify that you are undertaking a transfer. Any rebated trailing commission will need to be ceased whilst the transfer is in progress and any reinvested distributions will need to be redirected (bank or posted cheque) whilst the transfer is in progress. Not doing so may result in the need for a second transfer.
4. **Consideration – value of transfer**
The market value of the securities on the date of transfer. The Net Asset Value (NAV) is available on the RFM website under each fund / company. Please note that where there is No Change of Beneficial Owner this field should be marked NCBO.
5. **Full registered name (s) of Seller (s) / Transferor(s)**
Enter the names of all security holders as shown on documentation issued by Rural Funds Management Ltd.
6. **Seller(s) Investor Identification Number**
Enter the Investor Identification Number issued by Rural Funds Management Ltd.
7. **Full name(s) of Buyer(s)/Transferee(s)**
Enter the full names of the person(s)/company acquiring the securities through the transfer. Enter full Trustee AND beneficial owner details if applicable.
8. **Full postal address of Buyer(s)**
Please enter the full postal address of the buyer.
9. **Signatures and Dates**
Signatures for both the buyer AND seller and dates must be completed in order for the transfer to be processed.
Deceased Estates: all executors must sign and, if not already noted by the registry, an originally certified copy of Probate or Letters must accompany this form.

Standard Transfer Form

Please post the completed form to: Rural Funds Management, Locked Bag 150 KINGSTON ACT 2604

1. Details of Issuer	Full name of Company / Trust in which securities are held Lachlan Farming Limited	State or Territory of Registration: ACT
2. Description of Securities	Class (i.e. ordinary units or shares) Shares	
3. Quantity of Securities	Write words _____ or _____ Check box if redeeming all units <input type="checkbox"/>	Figures _____
4. Consideration – value of transfer	\$ _____	
5. Full registered name(s) of Seller(s)/Transferor(s)	_____	
6. Seller(s) Investor Identification Number	_____	
7. Full name(s) of Buyer(s)/Transferee(s)	_____	
8. Full postal address of Buyer(s)	_____	

- I/We the registered holder(s) and undersigned seller(s) for the above consideration do hereby transfer to the above named hereinafter called the buyer(s) the securities as specified above standing in my/our name(s) in the books of the above company, subject to the several conditions on which I/we held the same at the time of signing hereof and (I/We the buyer(s) do hereby agree to accept the said securities subject to the same conditions.
- I/We have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which this transfer is signed (if applicable).

All Seller(s) must sign here	Individual or Security Holder 1	Security Holder 2	Security Holder 3
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Director / Sole Director and Sole Company Secretary	Director / Company Secretary	Sole Director (No Company Secretary)
	Security Holder 4	Day Month Year	*By signing here, I warrant that, pursuant to the Corporations Act, the company does not have a Company Secretary and that as the Sole Director I am authorised the company to complete this form.
<input type="text"/>	<input type="text"/>		
All Buyer(s) must sign here	Individual or Security Holder 1	Security Holder 2	Security Holder 3
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Director / Sole Director and Sole Company Secretary	Director / Company Secretary	Sole Director (No Company Secretary)
	Security Holder 4	Day Month Year	*By signing here, I warrant that, pursuant to the Corporations Act, the company does not have a Company Secretary and that as the Sole Director I am authorised the company to complete this form.
<input type="text"/>	<input type="text"/>		

Note: All alterations made to this form MUST be initialled by both the Buyer(s) and the Seller(s). The use of correction fluid or tape is not acceptable. Any increase to the amount of securities being transferred is not acceptable, even if initialled

New Investor (Transfer) Details Form Instructions

The buyer should complete the New Investor (Transfer) Details Form in BLOCK LETTERS and sign where indicated. If you would like assistance, please contact Investor Services.

1. Who is buying the units?

Type of Unitholder	Completing Section 1
Individual	Part A and contact details for Investor 1 only
Joint	Part A and contact details for Investor 1 and Investor 2
Company	Part B (using the full company name e.g. Jones Pty Ltd)
Trusts	Part C In addition: <ul style="list-style-type: none"> • Part A if any of the Trustee(s) are individuals – or • Part B if the Trustee is a Company
Accounts on behalf of a minor	A minor cannot hold their own entitlement, however it may be held beneficially for the minor by a parent / guardian. Insert the name of the parent / guardian in Part A AND the minor's name in Part C, Trust (e.g. Bronwyn Jones A/C)

Tax File Number / ABN or Exemption

Please provide your Tax File Number if you are an individual or joint investor, or your Australian Business Number (or ACN / ARBN) if you are a Company, Partnership, Trust or Superannuation Fund. Whilst provision is optional, if you do not provide these details, we may be required to withhold income tax at the highest marginal rate.

2. RFM Fund Details

Indicate which fund you are providing distribution and banking instructions for.

3. Distribution Instructions

If you wish to receive your distributions direct to your bank account, you must provide RFM with your bank account details. Distributions can also be reinvested. Units purchased via reinvested distributions are issued at the Net Asset Value set the month following the distribution period.

4. Bank Deposit Information

If you wish to receive distributions by bank direct deposit please provide your bank details.

5. Investor Communication

Please specify if you would like to receive investor communication electronically. If so, please ensure that you also provide an email address.

6. Fax Authority

Tick yes to provide RFM with authority to act upon faxed instructions, including changes to account details.

7. Annual Report

We are required by law to send you a copy of the Fund(s) annual report each year unless you indicate otherwise. An electronic copy of the annual report will be available at www.ruralfunds.com.au.

8. Authorisation

It is important that New Investor (Transfer) Forms are properly executed.

Individual: The individual in whose name the account is opened is required to sign at signature 1.

Joint applications: Application(s) should be signed by all persons who will be deemed joint tenants. Joint applicants agree that unless otherwise expressly indicated on this form the Units will be held as joint tenants, and either Investor may deal with the investment including making additional applications and / or withdrawals.

Companies: Company applications must be signed by two Directors, or a Director and a Company Secretary, along with the Common Seal (if applicable). Applications from companies with a Sole Director may be signed by the Sole Director or Sole Secretary. All signatories should indicate in what capacity they are signing (e.g. Director, Secretary).

9. Adviser Details

Advisers are requested to complete their details in full including stamping the Application Form. By ticking the box in Section 10, advisers are representing that they have fulfilled the verification requirements pursuant to the AML / CTF regime as required and pursuant to the Memorandum of Understanding between the entity holding the AFS licence, under which the adviser acts, and RFM.

Only licensed investment advisers may receive commissions. Advisers may rebate trailing commission to the investor, although they are under no obligation to do so.

10. No Adviser

If an investor does not retain the services of an adviser they must provide appropriate identification as per the Anti-Money Laundering (AML) / Counter-Terrorism Financing (CTF) requirements. Please contact Investor Services on 1800 026 655 for further information.

New Investor (Transfer) Details

Please complete this form if you have invested in RFM through an off-market transfer to specify the details which should be held against your RFM investment and return by post to:

**Rural Funds Management
Locked Bag 150
KINGSTON ACT 2604**

1. Investor Details

A. Individual / Joint Investor / Trustee Details

Investor 1

Title: Given Name(s):

Surname: Date of Birth: / /

TFN, ABN, OR reason for exemption:

Residential Address:

Suburb: State: Postcode:

Investor 2

Title: Given Name(s):

Surname: Date of Birth: / /

TFN, ABN, OR reason for exemption:

Residential Address:

Suburb: State: Postcode:

Investor 3

Title: Given Name(s):

Surname: Date of Birth: / /

TFN, ABN, OR reason for exemption:

Residential Address:

Suburb: State: Postcode:

Investor 4

Title: **Given Name(s):**

Surname: **Date of Birth:** / /

TFN, ABN, OR reason for exemption:

Residential Address:

Suburb: **State:** **Postcode:**

Please nominate contact details and a mailing address for correspondence in relation to this investment

Contact Name:

Work Phone:

Mobile Phone:

Home Phone:

Fax Number:

Email Address:

Postal Address Line 1:

Postal Address Line 2:

Suburb: **State:** **Postcode:**

Country (if not Australia):

Note: The email address you list will be your registered email address for online account access to your GSFM portfolio.

B. Company Investor / Corporate Trustee Details

Company Name:

TFN, ABN, OR reason for exemption:

Registered Office Address (please provide street address):

Address Line 1:

Address Line 2:

Suburb: State: Postcode:

Country (if not Australia):

Postal Address Line 1:

Postal Address Line 2:

Suburb: State: Postcode:

Country (if not Australia):

Contact Name:

Work Phone:

Mobile Phone:

Email Address:

If the company is registered by ASIC as proprietary or private, please list the full name of each director and the name and address of each beneficial owner (i.e. shareholders)

Director 1 Name: Address:

Director 2 Name: Address:

Director 3 Name: Address:

2. RFM Fund Details

Please indicate (✓) which fund/s you are providing instructions for:

- | | | | | | |
|--------------------------|------|--|--------------------------|------|---|
| <input type="checkbox"/> | AIT | Agricultural Income Trust Fund 1
ARSN 093 804 276 | <input type="checkbox"/> | LFL | Lachlan Farming Limited
ACN 082 230 028 |
| <input type="checkbox"/> | UPVF | RFM Ultra Premium Vineyard Fund
ARSN 099 573 485 | <input type="checkbox"/> | DAF | RFM Diversified Agricultural Fund
ARSN 099 573 627 |
| <input type="checkbox"/> | ACF | RFM Australian Cotton Fund
ARSN 099 573 690 | <input type="checkbox"/> | CIF | RFM Chicken Income Fund
ARSN 105 754 461 |
| <input type="checkbox"/> | RBK | RFM RiverBank
ARSN 112 951 578 | <input type="checkbox"/> | AF06 | RFM Almond Fund 2006
ARSN 117 859 391 |

3. Distribution Options

Please nominate how you would like your income paid:

Option 1*

- Direct credit to an Australian resident bank account

* **Note:** RFM can only hold one bank account per investor.

Option 2

- Reinvest in additional units
(Excluding AIT, LFL)

4. Direct Deposit Information

Bank/Financial Institution:

Branch:

Account Name:

BSB:

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Account No:

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5. Send Investor Communication Electronically

Investors may elect to electronically receive RFM publications such as the quarterly *Investor Briefing*, *Annual Reports* and *Redemption Offers*. Statements relating to distributions, redemptions and taxation will continue to be sent to your registered postal address.

Yes I would like investor communications to be sent to: My email address* Adviser's email address

***Note:** Please ensure you have provided a registered email address.

6. Faxed Instructions

I authorise RFM to accept and act upon my faxed instructions to make changes to my / our account.

Yes If left blank it will be assumed that you do **not** provide RFM with fax authority.

There is risk that fraudulent facsimile redemption requests can be made by someone who has access to your account number and a copy of your signature. By authorising the use of this facility you accept and acknowledge that risk. We reserve the right to add further requirements for faxed instructions at any time.

By using our facsimile instructions service and signing this form you release RFM from any losses and liabilities arising from any payment or action we make based on any instruction (even if not genuine) that we receive by facsimile bearing your ID number and signature. You agree that neither you nor anyone claiming through you will make any claim against RFM or any RFM-managed fund in relation to any payments or action made as a result of a properly executed facsimile instruction.

7. Annual Reports

Annual reports are available from the RFM website. Please tick if you would prefer **not** to receive a copy by post

8. Authorisation

I hereby give Rural Funds Management Limited permission to apply my investment information as directed.

----- (Signature 1)	----- (Signature 2)	Please affix company stamp here if required
----- Name (Printed)	----- Name (Printed)	
----- (Date)	----- (Date)	
----- (Signature 3)	----- (Signature 4)	
----- Name (Printed)	----- Name (Printed)	
----- (Date)	----- (Date)	

9. Adviser to Complete

Adviser Full Name _____ Authorised Representative Number _____
 Dealer Group _____ AFSL Number _____
 Adviser Signature _____ Date _____
 Trail Commission ___% Pay Adviser; ___% Rebate Investor (If left blank RFM will assume no trail to be paid)

I have completed AML/CTF verification for this investor as per the Memorandum of Understanding between RFM and the entity holding the AFS licence under which I am acting.

Yes

Adviser Stamp

By stamping this new investor (transfer) details form you confirm you hold a current AFS licence and are authorised to deal in and/or advise on these Funds.

10. No Adviser – If you do not have an adviser, please refer to the instructions section.

An Important Note on Privacy

The collection, use and disclosure of any personal information contained in this form will only be used by Rural Funds Management Limited (RFM) for the maintenance and administration of your investment. The signing of this form is taken as an acknowledgement of your consent to the use of your personal information for this purpose.